



Dear Plan Member,

This is a reminder that following the guidelines outlined by the Canada Revenue Agency (CRA) for T4A distribution, with limited exceptions, your 2023 T4A tax slip will be available in the OTIP plan member login at the end of February.

**What does this mean?**

For members who received a hard copy of the T4A in previous years, a T4A tax slip will not be automatically mailed in February (mailing exceptions listed below). For eligible members, you can access your digital T4A slip in the OTIP plan member login at the end of February. Once your T4A slip is available, you can download a copy to keep on file or print. At this time, no action is required by you.

**Important:** If you received a correction notice regarding your 2023 T4A tax slip eligibility in December, please disregard that communication. It was sent in error, and we apologize for any inconvenience it may have caused. To learn more about T4A eligibility, please visit [otip.com/T4AFAQ](https://otip.com/T4AFAQ).

**Mailing exceptions:** Plan members will be mailed a hard copy of the T4A slip via Canada Post by February 29, 2024 if:

- You are on leave or retired, and/or
- You do not have access to the OTIP plan member login due to employment ending.

**Questions?** If you require assistance, please contact OTIP Benefits Services at 1-866-783-6847. To log in to or register for the OTIP plan member login, please visit [otip.com/loginhelp](https://otip.com/loginhelp).

Sincerely,

**Benefits Services**  
**Ontario Teachers Insurance Plan**  
1-866-783-6847  
[www.otip.com](https://www.otip.com)

Plan administered by



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