

**To:** ETFO Thames Valley Teacher Local Members  
**From:** Sue Varley, Returning Officer  
Local Annual Meeting Committee  
**Date:** March 6, 2024  
**Regarding:** **Updating Personal Profile for Online Voting**

**Action Required!**

All Active Members may vote online for Candidates for Federation Annual Meeting Delegates. Declaration of the Elections for these positions will be announced at the Local Annual Meeting on Wednesday, April 24, 2024.

Online voting will take place from **9:00 a.m. on Wednesday, April 17, 2024 until 4:00 p.m. on Tuesday, April 23, 2024.**

**PLEASE NOTE THE FOLLOWING:**

- In order to participate in the vote, Members must have their current personal email (no TVDSB e-mails) updated in their ETFO Thames Valley Teacher Local profile **before 1:00 p.m. on Tuesday, April 2, 2024.**
- Online voting will be conducted by Simply Voting (a neutral third party to manage the vote). Simply Voting (vote@simplyvoting.com) will do an **e-mail blast at 8:00 a.m. on Tuesday, April 16, 2024** (one day prior to voting opening) to Members that have a current personal email address in their online profile with the Local.
- This email blast will give each Member a **random unique password** to use to access the online ballot.
- If Members did not receive their password they are reminded to check their spam or junk mail before calling the office **(the office must be contacted before noon on Thursday, April 18, 2024).**

For more information regarding the above please contact Sue Varley, Returning Officer via e-mail (etforeturningofficer@gmail.com). If you require assistance with updating your personal profile, please contact the ETFO Thames Valley Teacher Local office at 519-474-3150.