

To: ETFO Thames Valley Teacher Local Members
From: Craig Smith, President, ETFO Thames Valley Teacher Local (ETFO TVTL)
Date: June 24, 2024
Regarding: **Draft Timetables and Draft Duty Schedules**

Collective Agreement language regarding draft timetables and draft duty schedules was tightened up in the most recent round of local collective bargaining.

Collective Agreement Article L23.20, Notification and Confirmation of Assignments, states the following:

Teachers **will** be provided with a draft timetable and a draft duty schedule by the **last day** of school in June. Should exceptional circumstances arise, Human Resources and the Union will be notified prior to the last school day in June and Teachers **will** be provided with an alternative notification date in which they will receive the draft timetable and draft duty schedule.

All Teachers should expect to be provided with a draft timetable and a draft duty schedule by the last day of school in June.

For more information regarding this *Communiqué* please contact the Local office by phone at 519-474-3150, or by email at etfotvtl@etfothamesvalley.com