

Retirement Check List		
✓	Things to Do	Telephone #
	<p>Call the Ontario Teachers' Pension Plan (OTPP)</p> <ul style="list-style-type: none"> • Purchase all eligible credited service in OTPP at earliest opportunity. • Check the status of your pension. • OTPP Website (www.otpp.com), click on Plan Info, register for iAccess 	1-800-668-0105
	<p>Call for possible retirement gratuity</p> <ul style="list-style-type: none"> • Michelle Roberts, Human Resource Services, Thames Valley District School Board • Dale Napier, Vice President, ETFO Thames Valley Teacher Local • In order to pay out your gratuity, Thames Valley District School Board will require proof to verify that you have retired. 	519-452-2000 Ext. 20081 519-474-3150 Ext. 229
	<p>Write your retirement letter</p> <ul style="list-style-type: none"> • Lynne Griffith-Jones, Superintendent of Human Resources, Thames Valley District School Board, 1250 Dundas Street, London, N5W 5P2 • Apply for your gratuity in this letter. 	
	<p>Cancelling your Long Term Disability (LTD) Plan</p> <p>If you are planning to retire, look into cancelling your Long Term Disability insurance. For further details, please contact Dale Napier, ETFO Thames Valley Teacher Local (519-474-3150) or Jill Borne, OTIP / RAE0 Service Consultant (1-800-267-6847).</p> <p>Note: Any teacher who has reached age 65 or who has 30 years of accredited teaching service should not be paying LTD premiums regardless of when they plan to retire.</p>	1-800-267-6847 Ext. 2206
	<p>Make decisions regarding survivor pensions and 10 year guarantee.</p>	
	<p>Send your pension application to Ontario Teachers' Pension Plan (OTPP)</p> <p>5650 Yonge Street North York, Ontario M2M 4H5</p> <p>You may also apply on-line</p>	1-800-668-0105
	<p>Insured Retiree Health Benefit Plans</p> <ul style="list-style-type: none"> • Compare the plans available from: <ul style="list-style-type: none"> ➢ Retired Teachers of Ontario (RTO) ➢ Retired Teachers' Insurance Plan (RTIP) 	1-800-361-9888 1-800-267-6847
	<p>Ontario College of Teachers (OCT)</p> <ul style="list-style-type: none"> • Notify the OCT that you have retired and will no longer be teaching. 	1-888-534-2222
	<p>Canada Pension Plan / Old Age Security</p> <ul style="list-style-type: none"> • Apply for Canada Pension Plan (CPP) when you turn 60, and • Old Age Security when you turn 65. 	1-800-277-9914
	<p>RTO (Retired Teachers of Ontario)</p> <ul style="list-style-type: none"> • Website: www.rto-ero.org 	1-800-361-9888