

## Going On Leave

| Example:  |
|---|
| Pick a date (real or hypothetical) that your leave will start:                  |
| Working Until:  |
| Baby Due:   |
|   |
| Total Pay Received by Date:   |
|   |
| $(Salary) \div 26 \times (\# of Pays to Date) = $ (Amount Paid)                 |
| ÷ 194 x = \$<br>(# of Days Worked) (Salary) (Amount Earned)                     |
| <pre>\$ \$ Amount Paid) = \$ (Earnings Adjustment<br/>Added to Final Pay)</pre> |