

Appendix B:



Letter in Response to Request for An Exemption from Wearing the Mandatory Mask at School

Category A

Dear _____:

Thank you for your request for a mask exemption. This exemption includes attendance at school and/or on the bus. Wearing a mask, physical distancing and hand hygiene are important in keeping all students and staff safe in our schools and to help limit the spread of COVID-19.

Based on your request to the school Administration, you stated that (*insert name*) is unable to wear the mandated mask at school and/or on the bus for the following reason(s):

You have provided medical or other clinical documentation that outlines the student's unique needs to support this request.

Upon review of your request, your child is exempt from wearing the mandatory mask.

Wishing you a safe and successful school year,

Sincerely,

(Insert Principal Signature)

Principal

Copy to Parent/Guardian/Student over 18

Copy to School Superintendent

Copy in OSR

Copy in COVID-19 Electronic Documentation Folder