ETFO THAMES VALLEY TEACHER LOCAL
2911 Bateman Trail
London, Ontario N6L 0A6
Telephone: (519) 474-3150 / Fax: (519) 474-3664
Website: www.etfothamesvalley.com
E-mail: etfotvtl@etfothamesvalley.com

Preparation Time Tracker

Thames Valley ETFO Members,

The purpose of this form is to track lost preparation time, to help facilitate payback, and support the enforcement of Collective Agreement Articles L17.04 and L17.15 (b).

Missed preparation time not paid back within 20 instructional days must be reported to the Thames Valley Teacher local.

Date of Missed Prep Period	Length of Missed Prep Period	Date Missed Prep Period was paid back (within 20 instructions days)