

COVID-19 Protocol 3

Health Monitoring and Response Plan

The health and safety of all individuals is of utmost importance. All staff and other entrants shall adhere to the following protocol and are to report any unsafe behaviour or violation of this protocol to their Supervisor immediately. Any questions regarding this protocol shall be directed to their supervisor.

Scope

This protocol outlines the response planning for Administrators/Managers/Supervisors/Hosts of Service Providers in the event of a probable or positive COVID-19 person.

Special Note

This protocol must be internally conducted and audits at each site for compliance

1.0 NOTIFICATIONS- There are assessments in which TVDSB hopes, will identify actual or potential cases prior to them entering the building.

1.1 When notified by a staff member or student's family that a confirmed case has been present in your location the following is required:

1.1.1 Immediate notifications and actions shall be completed by the immediate Supervisor or designate to:

- Local Health Unit
- Ensure that class lists are up to date to support contact tracing
- Ensure bus cohort lists are up to date to support contact tracing
- Locations School Superintendent
- Human Resources Superintendent
- Locations Charge Custodian and Facilities Operations Leader
 - Direction on additional cleaning/disinfecting will be given under the guidance of the local Health Unit, with full cooperation from all TVDSB personal. This will include but not limited to cleaning plus disinfecting of all items used by the individual and with 2 metres such as hallway or room where the individual has passed. All items that cannot be cleaned/disinfected (paper/Books, furniture etc.) should be removed and stored for a minimum of 7 Days

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1.2 When notified by Health Unit that a confirmed case has been present in your location the following is required, Immediate notifications shall be completed by the immediate Supervisor or designate to:

- Ensure that class lists are up to date to support contact tracing
- Ensure bus cohort lists are up to date to support contact tracing
- Location's School Superintendent and Human Resources Superintendent
- Location's Charge Custodian and Facilities Operations Leader
 - Direction on additional cleaning/disinfecting will be given under the guidance of the local Health Unit, with full cooperation from all TVDSB personnel. This will include but not limited to cleaning plus disinfecting of all items used by the individual and within 2 metres such as hallway or room where the individual has passed. All items that cannot be cleaned/disinfected (paper/Books, furniture etc.) should be removed and stored for a minimum of seven days.

2.0 Under conditions where a person develops symptoms once present in a TVDSB location.

2.1 Place this person and **any siblings** from the same school in the isolation area. Staff will monitor the student(s) while wearing appropriate PPE (See First Aid, PPE and Isolation Area protocols).

2.2 Call 911 if the person you are monitoring is experiencing any of the following symptoms:

- severe difficulty breathing (struggling for each breath, can only speak in single words)
- severe chest pain (constant tightness or crushing sensation)
- feeling confused or unsure of where you are
- losing consciousness

2.3 Call parent/guardian for pickup and encourage COVID-19 testing (<https://covid-19.ontario.ca/assessment-centre-locations>) if:

- fever (feeling hot to the touch, a temperature of 37.8 degrees Celsius or higher)
- chills
- cough that's new or worsening (continuous, more than usual)
- barking cough, making a whistling noise when breathing (croup)
- shortness of breath (out of breath, unable to breathe deeply)
- sore throat
- difficulty swallowing
- runny, stuffy or congested nose (not related to seasonal allergies or other known causes or conditions)
- lost sense of taste or smell

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- pink eye (conjunctivitis)
- headache that's unusual or long lasting
- digestive issues (nausea/vomiting, diarrhea, stomach pain)
- muscle aches

3.0 Once the situation is properly contained: Immediately provide an update to your Site Superintendent and inform your Charge Custodian/Operations Leader. The custodial staff will then be required to immediately clean and disinfect of all items used by the individual (Including their sibling(s) at the same location) and 2 metres such as hallway or room where the individual has passed. All items that cannot be cleaned/disinfected (paper/books, furniture etc.) should be removed and stored for a minimum of 7 Days

4.0 Return to school protocols will follow the guidance from Ministry of Health and/or Local Health Unit

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