

“Retirement Check List”

✓	Things to Do	Telephone #
	Call the Ontario Teachers’ Pension Plan (OTPP) <ul style="list-style-type: none"> • Purchase all eligible credited service in OTPP at earliest opportunity. • Check the status of your pension. • OTPP Website (www.otpp.com), click on Plan Info, register for iAccess 	1-800-668-0105
	Call for possible retirement gratuity <ul style="list-style-type: none"> • Elaine Martineau, Human Resource Services, Thames Valley District School Board • Dale Napier, Vice President, ETFO Thames Valley Teacher Local • In order to pay out your gratuity, Thames Valley District School Board will require proof to verify that you have retired. 	519-452-2000, Ext. 20081 519-474-3150 Ext. 229
	Write your retirement letter <ul style="list-style-type: none"> • Jeff Pratt, Associate Director, Organizational Support Services, Human Resource Services, Thames Valley District School Board, 1250 Dundas Street, London, N5W 5P2 • Apply for your gratuity in this letter. 	
	Cancelling your Long Term Disability (LTD) Plan If you are planning to retire, look into cancelling your Long Term Disability insurance. For further details, please contact Dale Napier, ETFO Thames Valley Teacher Local (519-474-3150) or Jill Borne, OTIP / RAE0 Service Consultant (1-800-267-6847). Note: Any teacher who has reached age 65 or who has 30 years of accredited teaching service should not be paying LTD premiums regardless of when they plan to retire.	1-800-267-6847, Ext. 2206
	Make decisions regarding survivor pensions and 10 year guarantee.	
	Send your pension application to Ontario Teachers’ Pension Plan (OTPP) 5650 Yonge Street North York, Ontario M2M 4H5 You may also apply on-line	1-800-668-0105
	Insured Retiree Health Benefit Plans <ul style="list-style-type: none"> • Compare the plans available from: <ul style="list-style-type: none"> - Retired Teachers of Ontario (RTO) - Retired Teachers’ Insurance Plan (RTIP) 	1-800-361-9888 1-800-267-6847
	Ontario College of Teachers (OCT) <ul style="list-style-type: none"> • Notify the OCT that you have retired and will no longer be teaching. 	1-888-534-2222
	Canada Pension Plan / Old Age Security <ul style="list-style-type: none"> • Apply for Canada Pension Plan (CPP) when you turn 60, and • Old Age Security when you turn 65. 	1-800-277-9914
	RTO (Retired Teachers of Ontario) <ul style="list-style-type: none"> • Website: www.rto-ero.org 	1-800-361-9888